



A. पृष्ठभूमि की जानकारी/Background Information

1.	Ministry/ Department (M/D) Name:	DAE, PMO
2.	List of Attached/ Subordinate / Outstation offices/Missions/Posts where the campaign was conducted.	परमाणु ऊर्जा केंद्रीय विद्यालय-3, मुंबई Atomic Energy Central School-3, Mumbai

B. Best Practices:

Categories under which Best Practices may be categorized :

- i. Digitization/Intra-Ministerial Portal
- ii. Efficient Management of Space
- iii. Enhancement of Office Premises
- iv. Environment-Friendly Practices
- v. Waste to Wealth
- vi. Citizen Centric Initiatives
- vii. Innovative Practices
- viii. Any other

S No.	Best practice	Brief Description of best practices	Location	Category
1.	Innovation & Technology	- To promote transparency and accountability, AECS-3 has published all of it's results of all CCA competitions displaying marks of all students. Our digital presence can be checked by checking the handle @aecs3mum on various web platforms. - We have published and covered most of the competitions on school web media portals and on our website www.aecsmum3.ac.in. This initiative has developed a trust among students, teachers and parents, they can check their performances & review them. - We have created the domain email accounts of all the students and staff which are being used for various school related purposes and provide a safe online tool for official dealings. - Circulars, question papers of previous exams and various competitive examinations are being uploaded on school website for better access by all the stakeholders	School	Digitization
2.	Optimizing Space the Green Way	The school implemented efficient space management by creatively utilizing unused areas within its premises to establish a Nature garden and compost pit. The compost pit converts organic waste from classrooms and garden into nutrient-rich compost, reducing waste and supporting sustainable practices. This initiative not only enhances the	School Premises	Efficient management of space

		school's green cover and cleanliness but also serves as a practical learning tool for students about sustainability, waste management, and responsible resource utilization, ensuring optimal use of available space for educational and environmental benefits.		
3.	Blooming Workspaces	The office premises were enhanced and beautified through a dedicated cleanliness and greening initiative. Unused and cluttered areas were cleaned, reorganized, and adorned with ornamental plants to create a pleasant and eco-friendly environment. The addition of potted plants and landscaped corners improved air quality and aesthetics, fostering a positive and productive workspace. Regular maintenance and staff participation ensured sustainability of the effort. This initiative not only contributed to a cleaner, greener, and more welcoming office environment but also reinforced the organization's commitment to environmental responsibility and workplace well-being.	School entrance and office premises	Enhancement of office premises
4.	Green Practices, Bright Futures	The school has adopted several environment-friendly practices to promote sustainability and awareness among students. Waste is segregated at the source into biodegradable and non-biodegradable categories to ensure proper disposal and recycling. A compost pit has been established to convert organic waste into compost for the school garden. The school has also transitioned to digital record-keeping for student data, reducing paper consumption significantly. Regular plantation drives enhance greenery, while strict measures are in place to avoid the use of plastics and polythenes. These collective efforts create a cleaner, greener, and more sustainable campus while instilling eco-conscious values in students.	School premises	Environment-friendly practices
5.	From Waste to Wisdom: Our Journey to Sustainability	To create awareness among students about sustainable waste management, various activities such as talks, speeches, assembly activities, wealth from waste competitions, and demonstrations on waste segregation and composting were conducted. Students actively participated in maintaining the compost pit and monitoring its process, fostering hands-on learning. These efforts not only turned waste into a valuable resource but also encouraged environmental responsibility, teamwork, and a sense of ownership among students toward a cleaner and greener campus.	School premises	Waste to Wealth
6.	Cleanliness Begins with Us	To raise awareness about environmental conservation and cleanliness, the school organized engaging activities such as poster and slogan writing competitions, Prabhat Pheri, and skits. Students creatively expressed their ideas on keeping the surroundings clean, reducing plastic use, and protecting nature. The prabhat feri spread the message of <i>Swachhta</i> and	School campus and neighborhood	Citizen centric Initiatives

		sustainability among local citizens, while skits highlighted the importance of individual responsibility in maintaining hygiene and environmental balance. These activities not only encouraged student participation and creativity but also fostered a strong sense of community awareness, inspiring both students and the public to adopt cleaner, greener habits		
7.	Green Goals through Digital Tools	The school has embraced digitalization to promote eco-friendly practices and reduce paper usage. Student records, fee records and communication are now maintained through digital platforms, significantly minimizing paper waste. To further strengthen environmental awareness, an Eco Club has been formed comprising enthusiastic students and teachers. The club actively organizes activities such as plantation drives, waste segregation campaigns, and cleanliness initiatives.	School Premises	Innovative Practices

Pictures of Green Initiatives & Celebration of Swachchhotsav



Developing School Nursery



Developing School Nursery



Earth Day Celebration



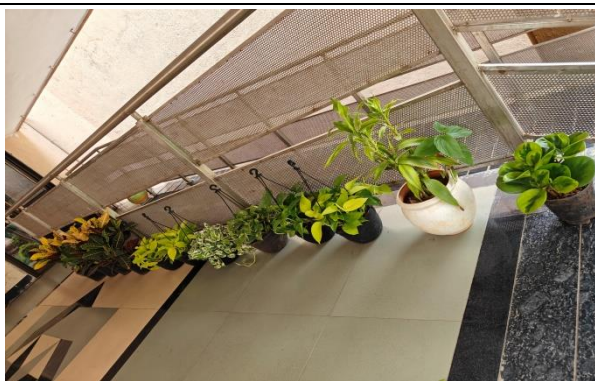
Pot Painting Competition



Compost Pit Activity



**Sowing of Seeds for leafy vegetables
(Developing School Kitchen Garden)**



Purchase of new plants



Fancy Dress Competition to Promote Cleanliness



Purchase of new plants



Fancy Dress Competition to Promote Cleanliness

C. Space Freed

S. No.	Location	Brief Description on utilization of space freed and Benefits to the organization	Sq. feet of space freed
1	Space adjoining the school exit gate	The space adjoining the school gate, which was previously cluttered and unused, has been cleaned and cleared as part of the school's cleanliness and space optimization initiative. The area is under the process of being leveled. Plans are underway to develop this open space into a playground. This effort not only enhances the school's appearance but also ensures better utilization of available land for the overall development and well-being of the students.	3000 sq. ft. approx
2	Space next to school main gate	The space near the school main gate, earlier congested and untidy, has been cleaned and reorganized as part of the school's space management and cleanliness initiative. The area is now being developed into a designated parking zone to streamline vehicle movement and reduce traffic congestion during school hours. This planned parking facility will ensure better safety for students, parents, and staff while improving the overall appearance and accessibility of the school entrance.	2500 sq. ft. approx
3	Space adjacent to school building	The space adjacent to school building, previously unused, is being developed into a botanical garden as part of the school's green initiative. The area is being prepared for planting a variety of medicinal,	500 sq. ft. approx

		ornamental, and native plants to create a vibrant learning environment. Once completed, the botanical garden will serve as an outdoor classroom where students can explore plant biodiversity, learn about conservation, and engage in hands-on environmental activities	
4	Merging two under-utilized rooms to create space for Balvatika Play room	To optimize the available infrastructure, the school has undertaken the merging of two existing underutilized rooms to create additional space for a Balvatika Play Room. This restructuring allows for better utilization of resources while maintaining functional lab facilities. The newly created playroom serves as a vibrant and engaging space for young learners, equipped with age-appropriate learning materials and play equipment.	400 sq. ft.
5	Reviving Spaces for Cultural, Club Activities and Counselling room	Two of our unused rooms within the school have been revitalized and transformed into vibrant spaces dedicated to cultural and club activities and counselling room. The revamped space now serves as a hub for creativity, expression, and collaboration, allowing students to engage in music, art, drama, and various club initiatives. Alongside, the newly established counselling room offers a quiet, supportive environment where students can receive guidance and emotional support from trained staff.	520 sq. ft.

Pictures Before Swachhata Drive



Area Outside the rear Gate of School



Area in front of School Main Gate

Pictures After Swachhata Drive



**Area Outside the rear Gate of School
(Proposed School Playground)**



Area in front of School Main Gate



Area Adjacent to School Main Gate



**Area Adjacent to School Main Gate
(Proposed Area for Botanical Garden)**

Old Photo Not Available



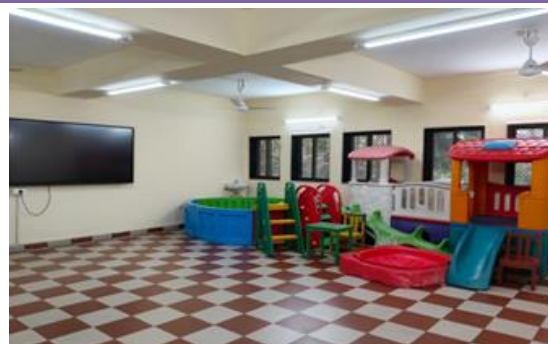
Activity Room

Counsellor's Room & Medical Room



Counsellor's Room

Old Photo Not Available



Balvatika Room

D. Scrap disposal and Revenue earned

S No.	Office Scrap Category	Unit	Revenue Earned
1	e-Waste	Old e-waste disposed	-
2	Furniture	-	Rs. 1672
3	Stationary	-	Rs. 1260
4	Office Vehicle	NA	-
5	Plastic	NA	-
6	Any other	-	-
S No.	Non-Official Scrap	Unit(kg/piece)	Revenue Earned(inRs)
1	Answer sheets	30	990
2	Books/Note books	135	3788
3	Newspapers	83	2407
4	Cartons	91	1183

E. Cleanliness Campaign:

1. List the total number of office sites where the campaign was conducted : 5
2. List the total number of outstation offices where the cleanliness campaign was conducted
3. List the sites where mechanized cleaning practices have been adopted: 1 (at the proposed playground site, outside the rear gate of school)
4. Campaign of weeding out of documents & raddi (as per the guidelines given by DOPT and other govt. agencies)
